

SINGHALESE SPORTS CLUB

COLOMBO

RULES

1. TITLE

The Club shall be called the Sinhalese Sports Club and hereinafter where appropriate, will be referred to as "the Club".

2. OBJECTS

The objects of the Club shall be 'inter alia'

- I. To organise, promote, encourage and afford facilities for the game of cricket, arrange and finance club tours abroad and representative cricket teams from abroad to Sri Lanka.
- II. To organise, promote, encourage and afford facilities for tennis, rugger, soccer, athletics, squash, badminton, swimming and diving, water polo, indoor games and other forms of games, sports and recreation.
- III. To afford to its members all privileges, advantages, conveniences, and accommodation of a residential Club and to maintain an up-to-date library and reading room.
- IV. To provide sporting and social amenities for members.
- V. To sell, manage, build, mortgage, raise loans and/or overdrafts, lease, exchange, dispose of or otherwise deal with all or any part of the property of the Club subject to the law and the rules of the Club.
- VI. Generally do all such other acts and things as may seem to be convenient and or conducive to the carrying out of the objects of the Club.

3. COLOUR AND CREST

- I. Sinhalese Sports Club colours shall be Chocolate, White and Light Blue.
- II. The Crest of the Sinhalese Sports Club, the sealed pattern of which shall be held by the Honorary Secretary, shall be the shape of a shield with the lion of the Sinhalese Flag on a red background and 3 lotuses in yellow and red on a blue background surmounted by the Kandyan crown.
- III. The Club Blazer shall be Dark Blue with the Club Crest embroidered on the left hand Upper Pocket.
- IV. The Club Cap shall be Dark Blue with a miniature of the Club Crest above the cape.
- V. The Club Tie shall comprise the Club Colours on a Dark Blue background with the Club Crest printed or embroidered on the Tie.
- VI. The Club Crest and / or Colours shall be awarded to sportsmen representing the Club according to standards set by the respective House Committees and approved by the Executive Committee and shall in all instances, be awarded by the Executive Committee.

4. MEMBERSHIP

- I. The Club shall consist of :
 - Honorary Life Members
 - Life Members
 - Ordinary Members
 - Outstation Members
 - Honorary Members
 - Student Members
 - Juvenile Members
 - Associate Members
 - Expatriate Members
 - Temporary Members
 - Senior Members
 - Absentee Members
 - Playing Members
 - Senior Associate Members

- II. A Register shall be maintained at the Club Office consisting of all relevant information of each Member of the Club.

5. CLASSIFICATION OF MEMBERS

I. Honorary Life Members

Any Member who has rendered special service to the Club or to the Country may on a motion approved by the Executive Committee, be elected as Honorary Life Member by a vote of not less than Two Third of the members present at a General Meeting. All Honorary Life Members shall be exempt from paying their annual membership subscriptions and shall be entitled to all facilities and privileges of the Club free of sectional or activity fees.

The number of Honorary Life Members shall not exceed ten (10) at any given time.

II. Life Members

An Ordinary or Outstation member over the age of 29 years and having continuous membership of 06 years shall be eligible to be elected as a Life Member by the Executive Committee on the payment of the Life Members subscription and such Life Member shall be exempt from paying his annual, ordinary or outstation subscription but shall pay all sectional or activity fees.

III. Ordinary Members

All Sri Lankan men over the age of 21 years and not being a Student or under the age of 21 years but employed and resident within a radius of 25 miles or 40 km from the Club premises shall be eligible for election as Ordinary Members.

IV. Outstation Members

All Sri Lankan men over the age of 21 years and not being a student or under the age of 21 years and employed but resident at a distance of more than a radius of 25 miles or 40 km from the Club premises shall be eligible for election as outstation members.

V. Senior Members

Any Member over 65 years of age who has been an Ordinary or Outstation Member of the Club for a continuous period of 35 years shall be eligible to be a Senior Member provided such member applies in writing to the Executive Committee. The decision of the Executive Committee to allow, reject or defer any application for Senior Membership shall be final. A Senior Member will not be liable to pay annual subscription fees but shall pay sectional or activity fees.

VI. Honorary Members

Shall be such persons as Executive Committee may at its discretion decide to invite without a ballot to become an Honorary Member for a period to be determined by the Executive Committee.

VII. Student Members

Shall be 'bona fide' students who are below the age of 24 years.

A Student Member will 'ipso facto' cease to be a Student Member on completing his/her 24th birthday or if employed before completing the 24th birthday.

A Student Member on completing his 24th birthday or is employed before completing the 24th birthday and has had a continuous prior Membership of not less than 10 years shall on making a fresh application in the prescribed form, become an Ordinary, Outstation or Associate member as the case may be and shall be called upon to pay $\frac{1}{4}$, (25%) of the Entrance Fee applicable to the defined category of membership as at the time of submitting the application.

A Student Member who does not have 10 years continuous Membership but on being elected an Ordinary or an Outstation or an Associate Member on making a fresh application in the Prescribed form, shall either pay the difference in Entrance Fees applicable at the time or $\frac{1}{4}$ (25%) of the Entrance fees applicable to the defined category of Membership whichever is higher.

VIII. Juvenile Members

Shall be school children under the age of 16 years.

A Juvenile Member will automatically become a Student Member on completing the 16th birthday.

IX. Associate Members

Shall be Sri Lankan ladies over the age of 21 years or below 21 years of age but employed and foreign ladies married to Sri Lankan members of the Club shall be eligible for election as Associates Members.

X. Expatriate Members

Shall be persons who are not citizens of Sri Lanka but are resident in Sri Lanka for a period of more than 3 months.

XI. Temporary Members

Shall be persons who are visitors to Sri Lanka and who will reside in Sri Lanka for a period of not more than 3 months. Such persons shall be admitted as temporary members only on the authority of the Hony. Secretary of the Club.

XII. Absentee Members

A Member is considered an absentee member if he/ she has duly notified the Secretary of the Club his/ her impending absence for a period over 12 months from Sri Lanka in conformity with Section 11 (iv) of the Rules of the Club.

XIII. Playing Members

Shall be persons who are invited to represent the Club in Cricket/Tennis/Swimming and any other Sport and are endorsed as such by the respective House Committee and approved by the Executive Committee. Playing Members shall be exempt from paying the entrance fee but shall pay the subscriptions and Sectional or activity fees.

All Playing Memberships shall be automatically terminated at the end of each club year unless recommended and endorsed for renewal by the newly elected House Committee of the respective section.

No Playing Member shall be eligible for election as a member of the Executive Committee or a House Committee.

No Playing Member shall be entitled to vote at any General Meeting/Special Meeting or a House Committee Meeting of the Club.

On the automatic termination of Playing Memberships, the persons so affected may apply for full membership in accordance with the rules of the Club.

XIV. Senior Associate Members

“Any Associate Member over 65 years of age who has been an Associate Member of the club for a continuous period of 35 years shall be eligible to be a Senior Associate Member provided such member applies in writing to the Executive Committee. The decision of the Executive Committee to allow, reject or defer any application for Senior Associate Membership shall be final. A Senior Associate Member will not be liable to pay annual subscription fees but shall pay sectional or activity fees”.

06. ELECTION OF MEMBERS

- I. Each Applicant for admission as a Member of the Club shall apply in the prescribed form called the "Membership Application Form" and such application shall be proposed or seconded by a Member of the Executive Committee and one other Member other than an Expatriate, Temporary, Juvenile, Student or Associate Member.
All such Application Forms received by the Club shall be posted on the Notice board for the information of the Membership for a period of 14 days prior to the Executive Committee approving/ accepting such new Members.
- II. The Member, other than an Executive Committee Member proposing or seconding an applicant shall have more than 10 years continuous Ordinary, Life or Outstation membership of the Club at the time of signing the Membership Application Form.
- III. A Member eligible to propose or second a new Member, may take an objection to an application for membership in writing with the Honorary Secretary and appear before the Executive Committee and state reasons why an applicant should not be elected as a member of the Club. The decision of the Executive Committee shall be final.

- IV. Admission to membership shall be by secret ballot at a meeting of the Executive Committee of not less than 10 members present at the time.
- V. The result of the ballot shall be ascertained by the Chairman of the Executive Committee presiding at the meeting.
- VI. If two or more votes are cast against an application, the Executive Committee may give an opportunity to the proposer or the seconder to withdraw the application. If such application is not thereupon withdrawn or the Executive Committee does not give such an opportunity, the application shall be rejected.
- VII. Names of New Members elected by the Executive Committee shall be posted on the Notice Board within 7 days of election and shall be on display for 14 days for the information of the membership.

07. PAYMENT OF ENTRANCE FEES/ SUBSCRIPTIONS/ SECTIONAL FEES

- I. The Entrance Fee shall be paid in full at the time of joining the Club.
- II. All Subscription and Sectional Fees should be paid in full before the 31st of January each year. However, subscriptions and sectional fees for the current year may be paid half yearly on a request in writing.
- III. If the Treasurer approves the option of paying half yearly Under Section 7 (ii), Subscriptions and sectional fees for the first half of each year shall be paid on or before the 30rd day of June and the subscriptions and sectional fees for the 2nd half of the current year shall be paid on or before 31st day of December.
- IV. A New Member shall pay Subscription and Sectional Fees for the first year of membership on a pro-rata basis but in full and may pay under the provisions of Section 7 (iii) in subsequent years of membership.

08. DEFAULT IN PAYMENT OF SUBSCRIPTIONS/SECTIONAL FEES / ANY OTHER DUES

- I. If a member has decided to exercise the option of paying subscriptions and sectional fees half yearly but has not paid on or before the 31st day of March or on the 30th day of September of each year, the Honorary Treasurer shall draw the Member's attention to the non-payment of half yearly subscriptions / sectional fees within 30 days of the due day of March or the due day of September as the case may be by registered post and call upon such member to pay all arrears within 21 days of the date of the Honorary Treasurer's letter.
- II. Members in arrears of subscriptions and/or sectional fees and/or any other dues on the 31st day of March or on the 30th day of September each year, such member pending action under Rule 8 (iii), shall not enter the Club premises and or exercise any rights of membership.
- III. In the event of notified arrears remaining unpaid at the expiry of 21 days thereof the Member shall, in order to regain entry into the Club premises and exercise membership rights before the end June or December as the case may be, pay a 10% surcharge on all dues.
- IV. If a Member violates the provisions of Section 7(ii) or 7 (iii) with or without a reminder, shall ipso facto cease to be a member and the defaulter's name shall be struck of the Roll of Members.

09. POSTING FOR NON-PAYMENT OF DUES

The name of any member in default of subscriptions or sectional fees or any other dues to the Club shall be posted by the Executive Committee at its discretion, within the Club premises and shall remain posted until such time as the Executive Committee shall order the posting removed.

10. RE-ADMISSION TO THE CLUB

- I. Any Member struck off the roll under Rule 7 or 8 may be readmitted to the Club at the discretion of the Executive Committee by majority vote of two thirds of the members present without submitting a fresh application, provided he/she undertakes to pay all the arrears.
- II. Application for readmission under Rule 10 (i) after two years, shall be on the undertaking that he/she shall pay the entrance fee in addition to all arrears other than subscriptions and activity or sectional fees.
- III. Any Member struck off under Rule 8 or 9 but readmitted under Rule 10 (i) or by making a fresh application shall not be eligible for Senior Membership and shall not be considered to have had continuous membership of the Club.
- IV. Any Member who has resigned from the Club may be readmitted as a member at the sole discretion of the Executive Committee without payment of the entrance fee. A Member readmitted under this Rule shall lose his/ her continuity of membership.
However, this Rule shall not apply to a Member who has resigned in dispute.
- V. The Chairman presiding may place a casting vote in the event of a tie.

11. ENTRANCE FEES, SUBSCRIPTIONS AND SECTIONAL FEES

- VI. The Executive Committee shall by a majority of not less than two-thirds of the Members present recommended to the General Membership the Entrance Fees, Annual Membership Subscriptions, and Sectional Fees.
- VII. The recommendation of the Executive Committee may be approved, or rejected or amended or varied by the General Membership at an Annual General Meeting or a Special General Meeting summoned for that purpose.
- VIII. Entrance Fees, Membership Subscriptions and Sectional Fees shall be prominently displayed in the Club Notice Board for one month upon approval according to Rule 11 Op and shall be made available to any member or any prospective member wishing to join the Club and shall be printed in all Membership Application Forms.
- IX. An Absentee Member may retain his or her membership without paying the annual subscription and sectional fees provided, the Club is duly notified of such absence in writing and an acknowledgment of such absence is received from the Honorary Secretary prior to the member's departure from Sri Lanka.
In the event of a dispute, the burden of proving notification of absence from the Country shall be on the Member concerned.

12. OFFICE BEARERS OF THE CLUB

- I. The Office Bearers of the Club shall be the President, Honorary Secretary, Honorary Treasurer, Honorary Assistant Secretary, and the Honorary Assistant Treasurer.

II. President

- a. The President of the Singhalese Sports Club shall be an ordinary or outstation or life Member or Senior Member of the Club having a continuous period of not less than 20 years of membership and should have rendered meritorious service to the Club or brought fame to the Club. However, this Rule may not apply in electing the Head of State or the Prime Minister as President of the Club.
- b. The President of the Club shall be recommended by the Executive Committee in agreement with the Vice Presidents and Trustees of the Club. However, in the event of a disagreement, the decision of the Executive Committee shall be final.
- c. Nominations from the general membership, if any, should be accompanied by not less than 200 endorsements from eligible voting members of the Club and should be received by the Honorary Secretary on the due date.
- d. The President of the Club once elected at a General or Special Meeting shall hold office for a continuous period of 3 years unless otherwise he resigns or dies in office or is otherwise incapacitated.
- e. The President of the Singhalese Sports Club shall not be removed from office during the pendency of his term except by a vote of two-thirds of the members present at a General or Special General Meeting of the Club.
- f. The President is eligible to be re-elected.

III. iVice Presidents (26)

- a. The Vice Presidents, whose numbers shall not exceed 26 at any given time, shall be ordinary, Outstation or Life Members or Senior Members of the Club with a continuous period of not less than 15 years of membership and who have rendered meritorious service to the Club or brought fame to the Club.
- b. The Vice Presidents shall be nominated by the Executive Committee.
- c. A Vice President once elected shall hold office until he resigns or is incapacitated or dies in office and shall not be removed from office except by a vote of two thirds of the members present at a General or Special General meeting of the Club.

IV. Honorary Secretary

- a. The Honorary Secretary shall be the Chief Executive of the Club.
Honorary Secretary shall be an Ordinary, Outstation or Life Member or Senior Member of the Club and at the time of election should have had a continuous period of not less than 15 years of ordinary, outstation or life membership.

V. Honorary Treasurer

The Honorary Treasurer shall be an Ordinary, Outstation or Life Member or senior member of the Club and at the time of election should have had a continuous period of not less than 15 years of ordinary, outstation or life membership.

- VI. Honorary Asst. Secretary & Honorary Asst. Treasurer
The Honorary Assistant Secretary and Honorary Assistant Treasurer shall be Ordinary, Outstation or Life Members of the Club and at the time of election should have had a continuous period of not less than 10 years of ordinary, outstation or life membership.

13. EXECUTIVE COMMITTEE

- I. The Executive Committee of the Club shall consist of Twenty (20) members of which. Five(5) shall be Ex-officio Members and Five (5) shall represent House Committees.
- II. The Five (5) Ex-officio Members shall be the President, the Honorary Secretary, the Honorary Treasurer, the Honorary Assistant Secretary and the Honorary Assistant Treasurer.
- III. Members of the Executive Committee, the President subject to the provisions of Rule 12 (ii) and the Ex-officio Members other than the representative of the House Committees, shall be elected at a General or Special Meeting of the Members of the Club.
- IV. Chairmen of House Committees as representatives of House Committees, subject to provision of 13 (xi), shall be appointed members of the Executive Committee.
- V. The Executive Committee shall recommend to the General meeting a maximum of Five (5) House Committees whose Chairmen according to Section 13(iv) will 'ipso facto' be members of the Executive Committee.
The House Committees so recommended by the Executive Committee and approved at the General Meeting shall not be varied unless by a simple majority, at a subsequent General Meeting or a Special General Meeting summoned for that purpose.
If a maximum of Five (5) House Committees are not recommended by the Executive Committee or is not approved at a General or Special Meeting, the vacancy in the Executive Committee shall be filled by the Executive Committee at its discretion.
- VI. The outgoing Executive Committee shall give 21 days notice to House Committees to submit names of Chairmen of House Committees elected, prior to the Annual General Meeting of the Club and such names shall be posted on the Notice Board at least 10 clear days prior to the Annual General Meeting.
- VII. The Executive Committee and the Office Bearers (15) and the Chairmen of House Committees (not exceeding 5) shall hold office until the next Annual General Meeting but shall be eligible for re-election.
- VIII. If an elected member of the Executive Committee resigns or is otherwise incapacitated or is disqualified, the Executive Committee may appoint another eligible member for the
- IX. If an elected member of the Executive Committee resigns or is otherwise incapacitated or is disqualified, the Executive Committee may appoint another eligible member for the balance period of the term of the Executive Committee by a two third majority of those present at a meeting of the Executive Committee, within one month of the vacancy.
- X. If a Chairman of a House Committee resigns from his post or from his House Committee or is disqualified or is otherwise incapacitated, he shall automatically cease to be a member of the Executive Committee.
If a vacancy is created in the Executive Committee by a Chairman of a House Committee vacating his post in a House Committee for what so ever reason, that vacancy shall be filled by the House Committee concerned according to the rules of the House Committee, within one month of the vacancy. If the vacancy is not filled by the House Committee concerned within the stipulated period, the Executive Committee shall fill the vacancy at its discretion.

If a House Committee violates the provisions of Rule 29 (vi) and or is not functional prior to giving notice under Rule 13 (vi) or thereafter, the vacancy created by that House Committee shall be filled by the Executive Committee at its discretion.

- XI. If any member of the Executive Committee other than the President absents himself from three consecutive meetings without obtaining leave of absence, he shall 'ipso facto' cease to be a member of the Executive Committee but may be eligible for re-election.
- XII. No Member shall serve as a member of the Executive Committee unless he is over 31 years of age and has had 7 years of uninterrupted voting rights in the Club.

14. ELECTION TO THE EXECUTIVE COMMITTEE

- I. Subject to the provisions relating to the election of the President and appointment of Chairman of House Committees, the Executive Committee members and office bearers shall be elected at the Annual General meeting of the Club and shall hold office until the next Annual General meeting, but shall be eligible for re- election.
- II. The outgoing Executive Committee may recommend to the members, names of five (5) members for election as office bearers and names of ten (10) members for election as members of the Executive Committee for the ensuing year. The recommendations of the outgoing Executive Committee shall be posted on the Notice Board of the Club at least 7 clear days prior to the date of the Annual General Meeting.
- III. Names of other eligible members for election as Office Bearers or as Members of the Executive Committee may be proposed and seconded in writing by a Honorary Life Member, a Life Member, an Ordinary Member or by an Outstation Member over the age of 24 years and has had a continuous period of 7 years voting rights.
The proposer and the seconder at the time of proposing or seconding should be a Member for a continuous period of at least 10 years.
All nominations should be forwarded to the Honorary Secretary not less than 14 clear days prior to the Annual General Meeting. The written consent of such Member shall be attached.
The names of contestants together with names of the proposer and the seconder of each contestant and the office for which election is sought, shall be posted on the Notice Board of the Club at least ten (10) clear days prior to the date of the Annual General Meeting.
- IV. Ballot Papers shall be prepared in alphabetical order containing the names of all contestants nominated.
- V. Only one vote shall be cast to each contestant in the manner stipulated in the ballot papers to elect Office Bearers and Members to the Executive Committee.
- VI. If two (2) or more members obtain the same number of votes for the last place, the Chairman shall by drawing a lot declare the name of the member so elected.

15. VACANCIES AMONGST OFFICE BEARERS

- I. Subject to the provisions of Section 12(ii), whenever the office of the President, becomes vacant, a successor shall be elected at a General Meeting or at a Special Meeting specially summoned for that purpose.
- II. Whenever the office of the Hony. Secretary or the Hony. Treasurer becomes vacant either due to the death or resignation of either of them the Executive Committee shall make an acting appointment for a period not exceeding 2 months, from amongst the Executive Committee members.

The Executive Committee shall summon a Special General Meeting to fill the vacancy within 2 months of the vacancy arising.

- III. If the office of the Hony. Secretary or the Hony. Treasurer becomes vacant due to leave of absence of either and or both of them, the Hony, Asst. Secretary and or the Hony, Asst. Treasurer shall act for the holder of the substantive post, until such time the holder of the post reassumes duties.
- IV. Any other vacancies that may arise amongst Office Bearers of the Club and amongst Executive Committee members other than amongst Vice Presidents of the Club shall be filled by the Executive Committee.

16. TRUSTEES

- I. There shall be a Board of Five (5) Trustees of the Club who shall be appointed by a Resolution at a General Meeting and who shall hold office until death or resignation or removal from office by a resolution at a General meeting.
- II. When any Trustee shall die or resign or be removed from office in the manner herein before provided, his successor shall be appointed by a resolution at a General meeting.
- III. All immovable property of the Club shall be vested in the Trustees upon trust for the members of the Club.
- IV. Subject to the recommendation of the Executive Committee the Trustees shall have power:
 - a. To purchase; to take on lease or an usufructuary mortgage any immovable property with the funds of the Club or to receive a gift or devise of immovable property for the Club and to hold the same upon trust for the members of the Club and to sell, mortgage, lease, exchange or otherwise alienate the immovable property giving effect to the recommendations of the Executive Committee.
 - b. An entry in the minute book of the Executive Committee recording any of the aforesaid recommendation shall be conclusive evidence that such recommendations were made.
- V. It is expressly declared and understood that the Trustees as a body and each Trustee as an individual shall at all times be indemnified from and out of the funds, property and assets of the Club against the consequences of any act, deed, matter or thing done or omitted to be done by the Trustees 'bona fide' in respect of or in connection with the business of the Club or of any contract entered into on behalf of the Club.
- VI. The Trustees shall meet once every three months with the President, Secretary and the Treasurer. The Hony. Secretary shall convene the meeting.

17. MANAGEMENT

- I. The Hony. Secretary shall be the Chief Executive of the Club.
- II. The Management & Finances of the Club shall be vested in the Executive Committee who may exercise all such powers and do all such acts as the Club, under these Rules is entitled to exercise and do.

However, any Capital Expenditure exceeding Rupees Ten Million should be passed at a General Meeting of the Club.
- III. The Executive Committee shall have the powers to decide any question not provided for in the Rules concerning the Management of the Club, the discipline of members of the Executive Committee and other members of the club, and social and sporting activities of the Club.

- IV. The Executive Committee shall do all such acts as is directed or required to do by a Resolution duly passed at a General Meeting of the Club.
- V. Without prejudice to the general powers conferred or implied in the Rules, it is expressly declared that the Executive Committee shall be entrusted with and may exercise and perform the following powers and duties:
 - a. The Executive Committee shall have the power to appoint a paid Secretary, General Manager, Manager, Member and or any other employee required for the purpose of running the Club, and shall fix their remuneration wages.
 - b. All employees will be under the control of the chief Executive of the Club.
 - c. From time to time to make, alter and repeal such by-laws inconsistent with the Rules of the Club, which the Executive Committee may consider expedient for the proper conduct, management and control of the club.
 - d. To prohibit particular games or activities in the Club premises entirely or at any particular time.
 - e. To limit the total number of members at any time.
 - f. To prohibit the use of the premises, over which the Club has control, by any member who may be indebted to the Club or may have failed, neglected or refused to conform to the Rules and any-by-laws for the time being in force.
 - g. To write off from the accounts of the Club sums as it may deem expedient in respect of the bad and doubtful debts.

18. FINANCES/FINANCIAL YEAR

- I. All activities of the Members of the Club shall be regulated by payment by cash or any other legal tender approved by the Treasurer.
- II. The Financial Year of the Club shall commence on the 1st day of January in one year and end on the 31 day of December of the same year.

19. DISCIPLINE

- I. The Executive Committee shall be entrusted with the full disciplinary control over the conduct, character and integrity of all Members of the Club.
In the exercise of such control the Executive Committee may warn, suspend or expel any Member.
- II. No disciplinary action can be imposed on any Member without giving such Member an opportunity to show cause against it.
- III. No Member shall be warned or suspended or expelled from the Club without due inquiry followed by a secret vote of not less than 2/3 of the members present at a meeting of the Executive Committee.
- IV. The Executive Committee at its first meeting after the Annual General Meeting shall appoint a panel of 6 members of the Club of whom 3 shall be members of the Executive Committee to serve on a Disciplinary Panel to conduct inquiries against Members.
- V. The Hony. Secretary or the Hony. Treasurer as the case may be shall write to the defaulting member calling for written explanation within a period of 14 days of the date of the letter. When written explanations are submitted by such member, the Hony. Secretary or in his absence the Hony. Treasurer shall refer the case to an inquirer or a panel of 3 inquirers for inquiry.

If a member against whom disciplinary action is pending fails to send a written explanation within the said period, the Hony. Secretary or the Hony. Treasurer as the case may be, may refer it to the Executive Committee for an appropriate decision or refer the case to an inquirer or a panel of 3 inquirers for inquiry.

- VI. As soon as a written complaint has been made against any member, the Hony. Secretary or in his absence Hony. Treasurer shall nominate one member or 3 members out of the disciplinary panel to inquire into the complaint. If 3 members are nominated to hear the complaint, at least one member, should be a member of the Executive Committee.
- VII. The report of the inquirer or the panel shall be submitted to the Executive Committee within one month of the date of reference or such extended period as may be granted by the Executive Committee on a request made by the said inquirer/panel.
- VIII. The Hony. Secretary on receipt of information as a result of which he is of the opinion that a Member should under an exceptional situation be suspended forthwith notwithstanding the provisions of Rule 19(ii) and 19(iii) above and pending a formal inquiry for breach of Club discipline for an act/s committed within the Club premises or for bringing the Club to disrepute effecting the stability and or integrity of the Club by his or her conduct outside the club premises, shall prepare a report of the facts on which his opinion is based and shall forward the said report to at least 4 members of the Executive Committee available in Colombo, one of whom shall be a Vice President in the event of a Vice President not being available in Colombo the Hony. Secretary shall forward the said report to any Vice President available.

In the event of a unanimous decision of such members to suspend the member concerned notwithstanding the provisions of Rule 19 (ii) and 19(iii) and pending a formal inquiry, the Hony. Secretary shall forthwith inform the member in writing of the said decision to suspend pending formal inquiry and shall also direct the member concerned to show cause within 14 days of the letter why further disciplinary action should not be taken against him/her.

The decision to suspend a member pending the formal inquiry shall be brought to the notice of the Executive Committee at the next meeting for ratification. Ratification of the order of suspension imposed by the Hony. Secretary may be by a simple majority of the members of the Executive Committee present.

However, the Executive Committee may, before formal evidence or proceedings commence at an inquiry, call for a review of the order of suspension after due notice has been given to all members of the Executive Committee in writing stating reasons why the suspension imposed should be reviewed pending formal inquiry.

- IX. The President shall exercise the powers of suspension given to the Secretary by Rule 19 (vii) to suspend forthwith under exceptional situations pending a formal inquiry and notwithstanding the provisions of Rule 19(ii) and 19 (iii) a member of the Executive Committee in consultation with the Hony. Secretary and inform the Executive Committee of his decision prior to directing the Executive Committee member to show cause within 14 days of the letter why further disciplinary action should not be taken against him.
- X. If any member has a cause of complain against an employee, he shall inform the Hony. Secretary in writing who shall inquire and inform the Executive Committee for appropriate action.

20. RESIGNATION

A member desirous of resigning from the Club or changing his category of membership shall communicate such intention to the Hony. Secretary in writing.

21. DAMAGE TO CLUB PROPERTY

Members are liable for any damage caused to the Club property by them or their guests.

The amount of such damage will be assessed by the Honorary Secretary or the Honorary Treasurer and must be paid by the Member. Such assessment shall be final and binding. If any member fails to pay such damage within a period of one month on being notified in writing by registered post by the Honorary Secretary or the Honorary Treasurer he may dealt with by the Executive Committee as provided for in Rule 07.

Provided that if any member during the first three years of the membership of the Club fails to pay such damage within the said period one month on being notified in writing by registered post by the Honorary Secretary or Honorary Treasurer the Proposer and/ or the seconder of his application for membership shall be liable and responsible for the payment of such damage during the said period of three years.

22. BANK ACCOUNTS & INVESTMENT

- I. The funds of the Club shall be deposited in a Bank or Banks carrying on business within the administrative limits of the Colombo Municipal Council.
- II. Notwithstanding anything contained in Rules 16 (iii) and 16(iv) all cheques, bill of exchange, orders, promissory notes and other documents as are or shall be used in banking shall be signed for and on behalf of the Club by:
 - a. The Honorary Treasurer and the Honorary Secretary jointly in respect of all sums.
 - b. In the absence of either the Honorary Treasurer or the Honorary Secretary or both of them, the Executive Committee shall nominate a Member/s from the Executive Committee.
 - c. The first signatory to a cheque shall be the Honorary Treasurer. In the absence of the Honorary Treasurer, the Honorary Secretary shall be the first signatory. In the absence of both of them the Executive Committee shall nominate the first signatory.

23. AUDITORS

The Auditor shall be elected at the Annual General Meeting.

24. ANNUAL GENERAL MEETING

- I. The Annual General Meeting of the Club shall be held on or before the 30th of June of the following year.
- II. Notice calling for the Annual General Meeting shall be given by the Hony. Secretary of the Club to all members of the Club other than those who are Juvenile Members, Associate Members,

Expatriate Members, Temporary Members and Student Members at least 21 days prior to such meeting.

- III. The Annual Report inclusive of the Executive Committee Report for the period, shall be prepared by the Honorary Secretary.
- IV. The Accounts for the period under review, the Audited Balance Sheet and Accounts for the preceding year and the Annual Report approved by the Executive Committee, shall be circulated amongst Members who are entitled to vote at the Annual General Meeting, at least 10 days prior to the meeting.

25. SPECIAL GENERAL MEETING

- I. A special General Meeting shall be convened by the Honorary Secretary on a written application by 100 members of the Club having the right to vote or at the request of the Executive Committee or the Board of Trustees.
- II. The business for which the meeting is called must be stated and no other business shall be transacted at such meeting. Not less than ten days notice of such meeting must be given.
- III. All decisions at Special General Meetings shall be taken according to the provisions of Rule 27.

28. QUORUM

- I. The Quorum for the meeting shall be as follow:
Annual General- 50 members
Special General- 25 members
Executive Committee- 10 members
Emergency Committee- 10 members
Board of Trustees- 03 members
House Committee- 03 members
- II. All Chairmen presiding at meetings will be entitled to casting votes.

27. VOTE AT A GENERAL/SPECIAL MEETING

- I. Every Life, Honorary Life, Ordinary, Outstation and Senior Member with a minimum continuous membership of 3 years and present shall be entitled to one vote upon every motion and in case of equality of votes, the Chairman shall have a second or casting vote.
- II. At General meetings and Special meetings of the Club the President and in his absence a Vice President and in the latter's absence a Member selected by the meeting shall take the Chair.

28. CLUB RULES

- I. Every member is entitled to receive a copy of the Rules of the Club.
- II. Notwithstanding the receipt of the said Rules he/she shall be presumed to have studied the Club Rules and by-laws when applying to be a member and accepted the Rules and by-laws of the Club on becoming a member.

29. HOUSE COMMITTEES

- I. There shall be separate House Committees to control and supervise Cricket, Tennis, Swimming and any other sport decided by the Executive Committee provided for in the objects of the Club.
- II. Each such House Committee shall consist of members and office bearers who have paid their Sectional subscriptions for the year according to the Rules governing the House Committee.
- III. The Chairmen of all House Committees should be over 31 years of age and have over 7 years of uninterrupted voting rights in the club. The Secretary of the House Committee should be an Ordinary or Outstation member with minimum 5 years of uninterrupted voting rights in the Club.
- IV. Each House Committee shall have as its members the Honorary Secretary and the Honorary Treasurer of the Club, as ex-officio members of the House Committee.
- V. The Annual General Meeting of each House Committee shall be held not less than 30 days prior to the Annual General Meeting of the Club.
- VI. House Committees shall function if the Rules governing each House Committee is ratified and approved by the Executive Committee.
Any alterations or amendments to such Rules prior to implementation should receive approval from the Executive Committee.

30. ALTERATION OF EXISTING RULES

- I. No Resolution or Rule passed at a General meeting can be altered or rescinded or a new rule/s adopted in its place except at a General meeting by at least two thirds of those present voting in favour of the motion.
- II. Notice of every new Rule/s or alteration of an existing Rule shall in all cases be sent to the Honorary Secretary by the proposer at least 14 days prior to the said meeting. This shall be circulated to the members at least 7 days prior to the meeting.
- III. Any Resolution that has been rejected at a General Meeting shall not be reintroduced for one year.

31. POWERS TO MAKE BY-LAWS

The Executive Committee shall have power to make from time to time, by-laws for the proper management of the Club, discipline of Temporary members of the Club and to alter or rescind the said by-laws provided such by-laws are not inconsistent with the Rules or any amendments thereof. All such by-laws, alterations or rescissions shall be displayed on the Notice Board, and after seven days shall become binding on all members of the Club.

Singhalese Sports Club

35, Maitland Place,

Colombo 7.

Date: